



Schedule C1

Identifying which variances require explanation

Positive and negative variances must be explained

Authority name and reference	STONE BY CHARTLEY PARISH COUNCIL ST164				
Box on Section 2 Accounting Statements	(a) 2016 £	(b) 2017 £	(c) Variance Increase(+) or decrease(-) (b - a) £	(d) Variance divided by 2016 figure times 100 (c / a * 100) %	Explanation required? Less than £250 and 15%? NO More than 15%? - YES
Box 2 -Precept or Rates and Levies	7971	7971	0	0	NO
Box 3 -Total other receipts	2336	1742	-594	25.43%	YES
Box 4 -Staff costs	3344	3378	34	1.02%	NO
Box 5 -Loan interest/ capital repayments	0	0	0		NO
Box 6 -All other payments	6451	5429	-1022	15.84%	YES
Box 9 -Total fixed assets plus long-term investments and assets	7280	11321	4041	55.5%	YES
Box 10 - Total borrowings	0	0	0		NO



Schedule C2

Suggested layout for explanations of individual variances

One sheet to be prepared for each variance that requires explanation.

Authority name and reference	STONE BY CHARTLEY PARISH COUNCIL STF164	
BOX NO	3	£
(b) Figure in 2017 column		1742
(a) Figure in 2016 column		2336
(d) Total variance: 2017 figure less 2016 figure: (b - a) A positive figure is an increase (+) a negative figure is a decrease (-)		-594
Reasons (as many as are applicable)		Amount £
Reason 1	ONE-OFF GRANT IN 2006 FOR INTERPRETATION PANEL	500
Reason 2		
Reason 3		
(e) TOTAL AMOUNT £ EXPLAINED (total of reasons above)		500
(f) Unexplained amount £ of total variance at (d - e)		-94
Unexplained as % of 2016 figure (f / a *100) (must be below 15%)		4.02%
Confirm unexplained amount is less than 15% of 2016 figure YES – satisfactorily explained NO – provide further explanations		YES



Schedule C2

Suggested layout for explanations of individual variances

One sheet to be prepared for each variance that requires explanation.

Authority name and reference	STONE BY CHARTLEY PARISH COUNCIL STF164	
BOX NO	6	£
(b) Figure in 2017 column		5429
(a) Figure in 2016 column		6451
(d) Total variance: 2017 figure less 2016 figure: (b - a) A positive figure is an increase (+) A negative figure is a decrease (-)		-1022

Reasons (as many as are applicable)	Amount £
Reason 1 DEFIBRILLATOR PURCHASED AND INSTALLED IN 2016	-654
Reason 2	
Reason 3	
(e) TOTAL AMOUNT £ EXPLAINED (total of reasons above)	-654
(f) Unexplained amount £ of total variance at (d - e)	-368
Unexplained as % of 2016 figure (f / a * 100) (must be below 15%)	5.7%
Confirm unexplained amount is less than 15% of 2016 figure YES – satisfactorily explained NO – provide further explanations	YES



Schedule C2

Suggested layout for explanations of individual variances

One sheet to be prepared for each variance that requires explanation.

Authority name and reference	STONE BY CHARTLEY PARISH COUNCIL STF164	
BOX NO	9	£
(b) Figure in 2017 column		11321
(a) Figure in 2016 column		7280
(d) Total variance: 2017 figure less 2016 figure: (b - a) A positive figure is an increase (+) a negative figure is a decrease (-)		4041
Reasons (as many as are applicable)		Amount £
Reason 1 UPDATE OF ASSET REGISTER USING HISTORIC DATA		4041
Reason 2		
Reason 3		
(e) TOTAL AMOUNT £ EXPLAINED (total of reasons above)		4041
(f) Unexplained amount £ of total variance at (d - e)		0
Unexplained as % of 2016 figure (f / a * 100) (must be below 15%)		0%
Confirm unexplained amount is less than 15% of 2016 figure YES – satisfactorily explained NO – provide further explanations		YES